



Financial Aid Office
1601 Jefferson Street, Alexandria, MN 56308
Telephone: 320-762-4540 Fax Number: 320-762-4430

Student Loan Authorization Request Form
PLEASE COMPLETE THIS FORM TO PROCESS YOUR LOANS

Name: _____ ID#: _____
Print Your Name

How much Federal Direct Stafford Loan do you wish to borrow? Refer to your current award letter for your maximum eligibility for academic year.

Table with 4 columns: Loan Type, Fall, Spring, Summer. Rows include Subsidized Federal Direct Loan and Unsub Federal Direct Loan.

If you are a first time Federal Direct Stafford Loan borrower at Alexandria Technical & Community College, you are required to complete an Entrance Counseling Session. Go to: www.studentaid.gov

If this is your first Federal Direct Stafford Loan, you must complete a Direct Loan Master Promissory Note before you will be disbursed the loan funds. Go to: www.studentaid.gov

What is your anticipated graduation date from Alexandria Technical & Community College?
Date: _____
Month/year

We must have all of the following information or your loan will not be processed

I CERTIFY THAT I HAVE READ THIS AUTHORIZATION AND I UNDERSTAND THE INFORMATION.

Student Signature _____ Date _____

Please return this authorization to the Financial Aid Office for further processing.

Processed By: _____ Date: _____