

# CARPENTRY PROJECT RFP APPLICATION

Please fill out this application to be considered for this year's custom building project.

ACADEMIC YEAR **2025-2026**

**\*\*\*MUST BE WOOD CONSTRUCTION\*\*\***

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

\_\_\_\_\_

## PROJECT SPECIFICATIONS:

**\*\*\*PRESENTATION DRAWING OF PROPOSED PROJECT MUST BE ATTACHED TO APPLICATION.**

**\*\*\*INCLUDE DESCRIPTION OF PROJECT ON PAGE 2 OF APPLICATION OR ATTACH SEPARATE SHEET**

Type of project:

- Residential Home       Commercial Project

Project Location: \_\_\_\_\_

Distance from ATCC Campus: \_\_\_\_\_ miles

Estimated sq. ft.: \_\_\_\_\_

Proposed Financing: \_\_\_\_\_

General Contractor:

- Self  
 Hired/Other: \_\_\_\_\_

If you select "Hired/Other" please provide the name of the General Contractor.

Estimated Cost: \$ \_\_\_\_\_

Please provide an estimated cost of building materials and supplies, if known.

Proposed Reimbursement: \$ \_\_\_\_\_

Please propose reimbursement to the college for the value of construction services.

## INFORMATIONAL MEETING

Wednesday, May 7  
at 7:00 PM, Room 601

## SUBMISSION DEADLINE

Wednesday, May 21  
at 3:00 PM

## CONSTRUCTION TIMELINE

Foundation Complete:  
August 13, 2025\*

Construction Begins:  
August 25, 2025

Construction Ends:  
April 3, 2026

**\*Foundation not provided by ATCC. Must be complete and backfilled by August 13, 2025**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Alexandria Technical & Community College reserves the right to reject or accept any or all proposals. The college also reserves the right to provide input in the selection of responsible subcontractors.**

Return completed application and documents to **ATTN: BUSINESS OFFICE / 2ND YEAR CARPENTRY RFP, ALEXANDRIA TECHNICAL & COMMUNITY COLLEGE, 1601 JEFFERSON STREET, ALEXANDRIA, MN 56308** or scan and email to **GO@ALEXTECH.EDU**

